



Assessing Delivery of Essential Knowledge, Messages, and Skills

Practitioners can assess how well essential knowledge, messages, and skills identified in Worksheet #1 were supported in each session by using the template below. An observer can use this section to observe the extent to which the implementer delivered key messages, knowledge, and skills-building activities. A post-test or follow-up survey can be given to participants to assess the extent to which skills were built and knowledge and messages were retained. This tool can be copied and used for individual sessions as a standalone tool, or it can be used in combination with other tools in this document.

If the session was designed to communicate key messages to participants, what were they? (Refer to worksheet #1)	To what extent were key messages communicated?	Not at all	Somewhat	Fully
If the session was designed to increase knowledge among participants, what were participants expected to learn? (Refer to worksheet #1)	To what extent was essential knowledge (facts, ideas) communicated?	Not at all	Somewhat	Fully
If the session was designed to increase certain skills, what were they? (Refer to worksheet #1)	To what extent were skills-building activities delivered?	Not at all	Somewhat	Fully